**Supervisor Justification Letter for Conference Attendee**

*Request to Attend* [*2024 RULER Implementation Conference*](https://conference.rulerapproach.org/)

Dear [INSERT SUPERVISOR NAME],

The 2024 RULER Implementation Conference will be held March 4-5, 2025, in New Haven, Connecticut. Hosted by the Yale Center for Emotional Intelligence, this conference will focus on enhancing RULER implementation to student resilience and well-being. This conference is a global gathering for RULER-trained leaders and educators who will share their RULER implementation successes and challenges.

I am writing to request approval to attend this conference as it aligns with my responsibilities as [INSERT YOUR ROLE] at [INSERT YOUR SCHOOL’S NAME]. By participating in this conference, I will have the opportunity to gain valuable insights, tools, and strategies to advance and sustain RULER Implementation in our school, through:

- Workshops led by renowned experts in the field of SEL and emotional intelligence

- Hands-on sessions on the practical application of RULER strategies

- Networking opportunities with educators and professionals from RULER schools

- Cutting-edge research and resources on emotional intelligence

The registration fee to attend the conference is [$500 or $575]. This price includes access to all conference sessions, materials, networking opportunities, and digital access to recorded sessions following the event. The cost for transportation to and lodging in New Haven, CT are additional expenses. I estimate that these will amount to [$ ]. Additional details about the conference can be found at https://conference.rulerapproach.org/.

I firmly believe that my participation in the 2024 RULER Implementation Conference will benefit our school community and my professional growth.

Thank you in advance for considering this request.

Sincerely,

INSERT YOUR NAME